

Early Childhood Caregiver

St. Rose of Lima Catholic Church

3600 Brinkman
Houston, TX 77018

St. Rose of Lima Early Childhood Center is accepting applications for Early Childhood Caregivers. Our full-time and year-round center provides a quality early childhood program that offers a safe and nurturing environment while promoting the physical, social, emotional and intellectual development of young children based on Catholic values and traditions.

Key responsibilities include but are not limited to the following:

- Be available to work year-round, within the hours of 6:45 am – 6:15 pm.
- Complete age appropriate curriculum plans in a timely manner and communicate these plans to others as needed and implement.
- Plan, prepare and maintain the classroom environment.
- Orient and train new teachers, assistant teachers and substitute teachers.
- Supervises staff working under her/his direction.
- Maintain an observational record for each child and all other routine forms.
- Attend all staff meetings, recommended training programs and conferences.
- Help with general housekeeping tasks.

Requirements

- Strong sense of service
- Good organizational skills
- Ability to communicate professionally and openly with children, parents and staff
- Must be physically and mentally able to work with children.
- Must have physical strength to lift and carry children and other items weighing up to 50 lbs.
- 1-year experience in a state licensed early childhood center
- First Aid and Pediatric CPR certification
- High School Diploma (CDA, AA or BS preferred)

Send resume to Lisa Weatherly at lweatherly@stroselima.org