

Director of Music Ministry

St. Thomas Aquinas Catholic Church

Sugar Land, Texas

Summary

St. Thomas Aquinas Catholic Church is seeking a Director of Music Ministry, to lead and coordinate the music program of the parish. This full or part-time position offers an opportunity to enrich the liturgical life of our parish through music. (Full-Time position is eligible for benefits)

Key Responsibilities:

- **Liturgical Leadership:** Plan, prepare, and lead music for all parish liturgies, including but not limited to:
 - Weekend Masses (with multiple music groups and styles).
 - Holy days, sacramental celebrations (First Communion, Confirmation) and other special liturgies.
- **Choir and Musician Development:** Recruit, train, and direct choirs, cantors, and instrumentalists of varying skill levels to foster a culture of participation and musical excellence. Choirs to develop and maintain:
 - Adult Choirs for 5:00 pm, 7:30 am, and 9:30 am Mass
 - Youth/Young Adult choir 11:30am
 - Children's Choir (Special Masses)
- **Administrative Duties:**
 - Develop and manage the music ministry budget
 - Maintain parish music resources, instruments, and equipment.
 - Plan and coordinate liturgical schedules for musicians, choirs, and cantors.
- **Other Duties:**
 - If the individual is seeking full time other administrative tasks will be assigned based on the candidate's skill set.

Qualifications:

- Be a practicing Catholic in good standing with the Church and living in full sacramental communion.
- Have a thorough knowledge of Catholic liturgical practices, music norms, and guidelines as outlined by the Church.
- Be proficient in playing piano, singing vocals, and in choral conducting.
- Demonstrate excellent organizational, communication, and leadership abilities.
- Possess a degree in music, liturgy, or a related field (or equivalent professional experience).

Résumé Submission:

Applicants may submit their cover letter and résumé by e-mail to Chazz Sheffield, Business Manager: businessmanager@stasugarland.com . When submitting via email, CC to the pastor, Fr. Joseph Pottommel MSFS: pastor@stasugarland.com.