

Facility Maintenance

Christ the King Catholic Church

4419 N. Main Street
Houston, TX 77009

Building:

- Perform major repair of all buildings and equipment
- Perform minor repair of all buildings and equipment
- Oversee Building & Maintenance plan
- Coordinate with third party contractors for outsourced work
- HVAC – Change out filters
- Perform minor electrical work
- Perform sheet rock work
- Replace light bulbs throughout the property
- Maintain boiler license
- Repair broken windows
- Repair broken doors
- Repair broken locks and closets
- Install window blinds
- Perform various painting projects
- Respond to emergency maintenance requests
- Ensure property is hurricane protected
- Ensure property is winterized
- Order supplies
- Perform any other task assigned by Pastor

Grounds:

- Perform outside custodial duties including mowing and trimming
- Maintain equipment
- Oversee the landscaper
- Upkeep overall grounds appearance
- Open/Close the gates
- Order supplies
- Keep safe & clean the grounds
- Perform any other task assigned by Pastor

Education/Experience:

- **High school graduate**
- **Certifications and Licenses**

Please contact Fr. Julian Gerosa at Christ the King. (713)-869-1449.