

PART-TIME NURSERY COORDINATOR

Epiphany of the Lord Parish

1530 Norwalk Dr.
Katy, TX 77450

Epiphany of the Lord Parish is seeking an energetic, outgoing, responsible, motivated and compassionate person to oversee and manage the care of the children during the Sunday morning Masses. This position will report directly to the Business Manager.

Requirements and Experience:

Create a safe and nurturing environment for kids of various ages.

Record keeping (attendance, schedules, incident reports)

Knowledge about the social, emotional, and developmental needs of young children based on education, past work experience, or as a parent or caretaker of a child.

Ability to supervise children and exercise sound judgement in crisis situations.

Adhere to all health, safety, and hygiene requirement in the Nursery.

Must be able to work effectively with others.

Job Requirements:

High school diploma or GED.

Satisfactory criminal background check.

Infant, Child, and Adult CPR/First Aid certified.

Electronic application submissions must be sent to maria@epiphanycatholic.org along with your resume.