

## **Director Office of Aging St. Dominic Chancery**

2403 Holcombe Blvd  
Houston, TX 77021

### **Summary**

The Archdiocese of Galveston-Houston seeks a Director for the Office of Aging (Director) to provide relevant, quality programs, services, and resources related to the needs of the aging and the families with older adults in the Archdiocese. The Director provides oversight and leadership managing the department and staff, creating, and implementing relevant education, formation, and training for parishes and older adults linked to critical issues and concerns of aging and elderly persons and their families. The Director assists parishes developing volunteers to advocate for and promote aging ministry by providing information and resources to pastors and their parishes. This is a full time, benefits eligible, 12 months position. The Director of the Office of Aging must be a practicing Catholic in good standing with the Church.

### **Education and Experience**

- Bachelor Degree in Social Work, Public Health, Non-Profit Management, Counseling, Pastoral Care, or related field; master's degree preferred.
- Minimum of two years' experience working with older adults;
- Experience in program planning and pastoral ministry;
- Demonstrated experience of an understanding, sensitivity, and appreciation of the gifts and talents of an aging and older adult population in the Archdiocesan Catholic community.

A valid Texas driver's license is required, and the Director must be able to lift and/or carry up to 25-50 pounds.

Suitable candidates may send a cover letter, resume, and minimum salary range requirement\* to [resume@archgh.org](mailto:resume@archgh.org) with **Director Office of Aging** on the subject line.