

St. Faustina – Fulshear/Katy/Richmond Coordinator of Youth Ministry

Purpose:

The Coordinator of Youth Ministry at Saint Faustina Catholic Church plays a vital role in supporting the youth ministry program's overall operation and growth. This individual will serve as the key contact for youth ministry at the parish, with a particular focus on our high school students. The ideal candidate will be a Disciple of Jesus Christ in good standing with the Roman Catholic Church, who possesses a prayerful presence and is willing to accompany young people on their faith journey with the Lord. In addition to providing administrative and organizational support, the Coordinator will plan, organize, and implement parish-level opportunities and events for high school youth to worship, socialize, learn, serve, and grow in their Catholic faith. The ability to think creatively and adapt to the program's exponential growth is essential for success.

Responsibilities:

- Collaborates with the Director of Faith Formation, Pastor, Parochial Vicar, and parish staff in implementing the mission of Saint Faustina Catholic Church. Participates in the comprehensive planning, implementation, and evaluation of the parish's high school youth ministry program.
- Develops and executes a comprehensive plan for youth ministry, including formation classes (Life Teen), sacrament preparation, service and worship opportunities, retreat experiences, and opportunities for the young people to grow in community with one another.
- Supervises the Assistant Coordinator of Youth Ministry.
- Recruits, develops and leads youth ministry missionaries to serve young people.
- Works with the Director of Faith Formation to develop and manage an annual budget for youth ministry – including all programs, events, and summer activities.
- Attend relevant training, workshops, conferences, and retreats to develop personal and professional skills continually.
- All other duties as assigned by the Pastor and/or Director of Faith Formation

Qualifications:

- Practicing Catholic with a strong commitment to living out the teachings of the Catholic Church.
- Bachelor's degree in Theology, Religious Education, or a related field is preferred.
- A minimum of three years of experience in youth ministry with a solid understanding of adolescent faith development.
- Authentic disciple with a strong prayer life.
- Excellent communication and interpersonal skills, with the ability to connect and relate to young people, parents, and volunteers.
- Strong organizational and administrative skills, with attention to detail and the ability to manage multiple tasks simultaneously.
- Ability to think creatively, adapt to change, and develop innovative approaches to youth ministry in response to our program growth.
- Familiarity with sacramental preparation processes, particularly Confirmation, is preferred.
- A willingness to work evenings and weekends for required program events and activities is essential.

Note: This job description is intended to convey essential information about the scope and requirements of the position. It is not an exhaustive list of responsibilities, duties, and skills. The responsibilities and requirements may be subject to change based on the needs of the ministry and the parish.

Interested candidates who meet the requirements listed above are to submit a cover letter, resume, and references via email to blennox@saintfaustinachurch.org with Coordinator of Youth Ministry in the subject line or mail to: St. Faustina Church Attn: Coordinator of Youth Ministry, P. O. Box 1099, Fulshear, TX 77441.