

Maintenance Technician

St. Patrick Catholic Church

Houston, Texas

St Patrick Catholic Church is a neighborhood parish in Houston's Northside Village area. We have 7 buildings, 3 parking lots, and green spaces on parts of 5 city blocks. The Maintenance Technician helps maintain a clean, safe, and welcoming facility for the people who gather here and so helps in Christ's work.

Common Duties Performed:

- Preventive and reactive maintenance of the parish buildings- some carpentry, plumbing, painting.
- Cleans rooms, sets up chairs, tables, etc, as needed, takes out trash.
- Moves items in/out of storage, picks up parts/ supplies, as needed.
- Keeps parish grounds cut and cleaned
- Special projects as assigned.
- Attends staff meetings.

Other Requirements/Responsibilities:

- Works well with limited or direct supervision; can think independently, take initiative.
- Manages time well, pays attention to detail.
- Maintains confidentiality as appropriate, has safe environment training.
- Has solid interpersonal, written, and verbal communication skills.
- Works collaboratively with parish clergy, staff and volunteers.

Education/Experience:

- Different work experiences may help the Maintenance Technician to be dependable, mechanically inclined, and knowledgeable.
- A high-school graduate with 3 years of general maintenance experience good.
- Fluency in English/Spanish both written and verbal is preferred but not required.

Please submit cover letter and resume with Subject Line "Maintenance Tech" to thwx@stpatrickcc.org. For questions, call 713-695-0631