

# Audio Engineer

## St. Faustina Catholic Church

### Primary Function

The Audio Engineer (AE) holds a pivotal role in the parish, charged with overseeing all aspects of audio elements. The AE is responsible for creating unparalleled worship experiences through expert sound reinforcement and tailoring the audio mix to align with the pastor and/or Director of Music's desired tone. The AE will provide consistent audio support to all liturgical and non-liturgical ministries to provide the best sound quality possible.

This is a full-time, 30 hours per week, hourly paid position with benefits. Working evenings and all weekend Masses are required. An occasional event during the week or Sunday evening may be scheduled. This position reports to the Director of Music.

### Audio Engineer Responsibilities

#### **Liturgical Services & Parish Events**

- Provide professional, reverent, and clear audio/visual experiences for Parishioners and visitors; in the pews, at the parish or interacting online
- Point of contact for Parishioners and Ministry Leaders concerning audio/visual needs
- Communicate regularly with Lead Video Volunteer.
- Schedule volunteers to assist as Audio-Visual Assistants. Oversee their initial and ongoing training.
- Attend or ensure that a qualified volunteer is present to support large liturgical and non-liturgical events where audio-visual and/or sound support is necessary.
- Reference Planning Center regularly to determine the sound needs of the music ministers serving.
- Communicate with the Director of Music, Assistant Director of Music, and ensemble leaders in their setup needs. This includes microphones, PA systems, video screens, projectors, recording equipment and more.
- Perform effective soundchecks/line checks to ensure equipment is functioning properly before each event.
- Maintain and test all equipment, diagnose any issue that may arise, and make Director of Music aware of repairs, replacements, or updates.
- Oversee volunteers in audio-visual media to ensure high level of professionalism and distraction-free worship.
- Coordinate audio-visual support for funerals/weddings.
- Ensure individuals with special needs have appropriate accommodation, particularly regarding hearing-impaired assistance.
- Recording all Masses and rehearsals, supplying to the Director of Music as reference for singers and musicians.

#### **Media Support**

- Work in collaboration with the Communications Manager regarding weekly livestreaming liturgies and events.
- Assist the Communications Manager in various needs related to audio content to be used for the parish.

#### **Facility Support**

- Work in collaboration with the Facilities Manager to support ongoing facility needs in relation to audio-visual equipment. Support non-liturgical parish events in their audio-visual needs. (Outdoor events, etc)

#### **Administration**

- Maintain parish audio-visual inventory.
- Oversee the repair log for equipment being serviced.
- Regularly clean audio-visual equipment and the spaces in which they are utilized.

#### **Position Requirements**

- Active practicing Catholic with knowledge of liturgy and tradition preferred
- A degree in audio engineering is preferred
- Minimum of 3 years' experience working with audio systems and logistics
- Extensive knowledge of audio-visual systems preferably in a parish/church setting
- A well-tuned ear and the ability to produce high quality live mixes for liturgical celebrations and events
- Familiar with the proper management of sound board equipment
- Experience with Digital Mixing Consoles and Digital Audio Workstations, especially Pro Tools
- Proficient in the use of Pro Presenter 7
- Strong oral and written communication skills

Interested candidates who meet the requirements listed above are to submit a cover letter, resume, and references via email to [info@saintfaustinachurch.org](mailto:info@saintfaustinachurch.org) with Audio Engineer in the subject line or mail to: St. Faustina Catholic Church Attn: Audio Engineer, P. O. Box 1099, Fulshear, TX 77441.