

Director of Ministry to Youth St. Bernadette Catholic Church

15500 El Camino Real, Houston, TX 77062

Summary:

St. Bernadette Catholic Church is looking for a full-time Director of Youth Ministry. This position is responsible for evangelizing and forming Parish Youth by providing a comprehensive Youth Ministry Program.

Duties and Responsibilities:

- Develop and coordinate a comprehensive catechetical program for parish youth including Faith Formation, Bible Study, and Social Events
- Coordinate with Faith Formation Team and Pastoral Staff to develop and carry out special events, seasonal prayer opportunities, and service opportunities
- Mentor youth leadership development through a Youth Leadership Team and leadership focused events
- Maintain appropriate and monitored youth social media
- Plan for and execute youth retreats and camps
- Collaborate and coordinate ministry with Bay Area Deanery Youth Ministers
- Advocate and encourage participation in the Archdiocesan Church including Youth Conference, Retreats, and Youth Council
- Operate within an established budget, monitor and fully account for spending and receipts
- Regularly schedule after school office hours to meet with youth and parents
- Assist in the Sacramental Preparation for Confirmation, as agreed upon with the Director of Adult Faith Formation
- Other duties as assigned

Qualifications:

- Faithfully practicing Roman Catholic with an active spiritual life
- 3-5 years of experience in ministry to youth
- BA or MA in Religious Education, Catechesis, Theology, or Pastoral Ministry preferred
- Familiarity with social media and Microsoft Office
- Expectation of at least a 40-hour work week, flexibility to be available for programming on evenings and weekends
- Fully compliant with Archdiocesan policies and Safe Environment policies
- Team player

Interested applicants are invited to email their cover letter and resume to Jason Honeycutt, Director of Faith Formation, at honeycuttj@stbchurch.org or mail the information directly to the church.