

Director Office of Aging St. Dominic Chancery

2403 Holcombe Blvd
Houston, TX 77021

Summary

The Archdiocese of Galveston-Houston seeks a Director for the Office of Aging. Through the lens of Gospel values and Catholic practices this position directs and coordinates staff and resources for the Office of Aging. The Director will provide relevant, quality programs, services, and resources related to the needs of aging and elderly persons in the Archdiocese. The Director provides oversight and leadership managing the department's regional Senior Senates, develops volunteers to advocate for and promote aging ministry, and provides information and resources, to meet the needs of older adults in parishes throughout the Archdiocese. This is a full time, benefits eligible, 12 months position. The Director of the Office of Aging must be a practicing Catholic in good standing with the Church.

Education and Experience

A Master's degree in the following: Social Work, Public Health, Non-Profit Management, Counselling or Pastoral Care is required with four to six years of experience working with older adults; experience in program planning; and demonstrated understanding, sensitivity and appreciation of the gifts and talents of an aging population and older adults in this community.

A valid Texas driver's license is required, and the Director must be able to lift and/or carry up to 25-50 pounds.

Suitable candidates may send a cover letter, resume, and minimum salary requirement* to resume@archgh.org with **Director Office of Aging** on the subject line.

**Applicants who do not include minimum salary requirement may not receive further consideration.*