

Part-Time Faith Formation Coordinator

Our Lady of Mt. Carmel Catholic Church

6723 Whitefriars Dr. Houston, TX 77087

Our Lady of Mt. Carmel Church in Houston, Texas is seeking a Part-Time Faith Formation Coordinator. The Faith Formation Coordinator is responsible for the ongoing development and implementation of various catechetical program and objectives established by the parish for grades Kinder through 12th. This person will oversee and manage Faith Formation Education programs and activities for age levels elementary through High School. These programs/activities include sacramental programs, retreats, children with special needs, and education activities as well as any other activities assigned by the Pastor. The Coordinator is responsible for establishing and implementing comprehensive curriculum and programs to enhance the knowledge and understanding of the Catholic Faith and its teachings.

This position is Part-time (approximately 20 hours per week) and requires working some Sundays and evenings.

Qualifications: Applicant must be an active Catholic in good standing with the Church who believes and professes the teachings of the Catholic Church. Experience in working or volunteering in catechetical ministry is preferable. Must be well versed in Catholic teachings. Must have excellent organization and communication skills. Must speak English and Spanish. Must complete the Safe Environment training through CMG Connect with the Archdiocese of Galveston-Houston prior to their start date.

Interested candidates are invited to submit a resume via email to: acobos@olmchou.org or call 713-645-6673.