

DIRECTOR OF RELIGIOUS EDUCATION

Parishes of Sts. Peter and Paul and Immaculate Conception (Archdiocese of Galveston-Houston)

The Director of Religious Education is a full time, salaried, member of the pastoral staff of the sister parishes of Sts. Peter and Paul in Bellville, TX (450 families) and Immaculate Conception (200 families) in Industry, TX located in the rolling hills and bluebonnet country of Central Texas. The DRE is responsible to the pastor for overall direction of Faith Formation for children and adults in both parishes with the assistance of 2 Coordinators of Religious Education and a Youth Minister. The DRE collaborates with other staff in different areas of parish life. (Pastoral Care, Liturgy, Social Ministry, etc.)

The DRE will work with the Pastoral Council in developing and evaluating the catechetical mission statements of the parishes and in implementing goals, objectives, and policies for this program. The DRE will design curriculum, select (or approve) resources, recruit and train catechists. He or she is responsible for supervising the parish CRE's, ordering materials, developing and implementing a budget. The DRE is directly responsible for the preparation of children for the sacraments (1st Reconciliation and Communion, RCIAAC) as well as working with the Youth Minister in preparing for Confirmation and with Pastoral Staff in adult preparation for the Sacraments (Infant Baptism, Marriage, RCIA).

The DRE must be, above all, a person of faith since faith is something that is not taught, but shared. He or she must manifest a continuing relationship with God and have a healthy prayer life. The ability to articulate personal religious experience so that others can identify with it is essential. Personal characteristics should include an openness to growth (spiritual and psychological), a working knowledge of limitations and strengths, flexibility, the ability to plan and assess programs and to make and follow through on commitments. The DRE must be able to accept different attitudes, beliefs, and expectations while standing for his/her own convictions.

QUALIFICATIONS

Must be an active member of the Catholic faith community. The successful applicant will be required to obtain clearance through a background check, to observe the Archdiocesan Code of Ethical and Personal Conduct, and complete the Archdiocesan Safe Environment training.

Education

(Preferred) A graduate level degree in theology, religious education, pastoral studies, or a related field.

(Acceptable) Significant undergraduate study with diocesan catechetical training and experience.

Work Experience

Three to five years' experience in religious formation with one to five years' supervisory or coordinating experience in parish ministry, pastoral care, catechesis, etc.

Other Skills:

The ability to communicate in Spanish will be an important consideration as well as a knowledge and understanding of social media and familiarity with a variety of computer software.

COMPENSATION

Salary is commensurate with experience and education and follows Archdiocesan guidelines. Full benefits are provided and are listed in detail on the Archdiocesan website @ <https://www.archgh.org/offices-ministries/administration/human-resources/benefits/>

Please send a resume or contact us for more information by email to pastor@stspic.org