

St. Pius X High School is seeking a talented and knowledgeable Director of Information Technology. In addition to relevant experience and a strong education background, successful candidates must demonstrate a passion for working with high school age students, an engaging teaching style, and a commitment to the overall growth of students at St. Pius X High School and furthering the School's Mission including strategic initiatives on community and inclusion.

Position: Director of Information Technology (2023)

Description:

- Full time: (12 months) School Year per contract
- Reports to Head of School

Primary Responsibilities:

- Draft and submit annual revisions to SPX Technology Plan.
- Supervise and coordinate activities of the Information Technology staff.
- Serve on SPX Technology Committee.
- Promote and ensure network integrity, including data, application security, and virus protection.
- Oversee assignment of user accounts and rights and all web and cloud-based subscriptions.
- Diagnose network and server hardware problems and implements solutions with support provider.
- Protect the network via antivirus software, email and Internet filters, and other appropriate technologies.
- Monitor requests for new software in coordination with the Technology Committee and the Principal and Academic Dean.
- Evaluate new hardware/software/cabling requirements, including additions and upgrades.
- Coordinate acquisition and installation of hardware, software, cabling.
- Monitor and maintain annual supplies and capital replacement budget for Technology Department.
- Coordinate appropriate training sessions for faculty and staff on an as-needed basis.
- Manage and insure conformity with all licensing, leasing and contractual agreements.
- Develop and maintain contact with businesses, universities, and appropriate educational agencies to ensure SPX provide technology students will need to succeed.
- Performs other duties as assigned.

Required Qualifications:

- Commitment to embrace the Mission of St. Pius X High School
- Bachelor's degree in related field; advanced degree preferred
- Minimum 5 years progressively responsible experience in the development, installation and maintenance of information systems
- Ability to work respectfully with users who possess a wide variety of technological skills.
- Must be able to lift up to 15 pounds at times.

Visit apply visit www.stpiusx.org/employment and select Director of IT.