

Director of Music and Liturgy

Our Lady of Lourdes Catholic Church and School

10114 Highway 6
Hitchcock, TX 77563
409-925-3579

The Director of Music and Liturgy Ministry reports directly to the pastor in actively leading the music ministry program as well as actively engaged in leading the worship life of the parish at Our Lady of Lourdes Parish. The primary objective is to create a dynamic and inspiring worship community, especially through a music ministry program, for the parish community. The Director of Music and Liturgy will support the gospel message through song and challenge the assembly to live it more fully. The music ministry should stir the soul and inspire people to a great faith, hope and love in Jesus Christ.

This role requires the ability to work in a Roman Catholic environment of kindness, compassion, respect,

integrity, mutual charity and dignity. The Director of Music and Liturgy Ministry must reflect the core values of the Catholic Church and Our Lady of Lourdes Parish.

Qualifications/Requirements:

- Music or a related field required with a strong knowledge of the Catholic worship and liturgy.
- The candidate shall participate in on-going courses related to changes in liturgy and be self-sufficient on the use of music software.
- The qualified candidate must be proficient in directing a faith-based choir in a Catholic parish.
- Strong proficiency and experience in playing the piano at a professional level and proficient in conducting and in singing.
- This individual must be a practicing Catholic deeply rooted in faith.
- Exemplary communication/people skills (working well with adults and children alike, as well as high school students).
- Versatile musical knowledge and styles including standard modern Catholic music, traditional hymns.

Duties and Responsibilities

Musical Responsibilities:

- Responsible for arranging for music for all Liturgical and Para-liturgical services at Our Lady of Lourdes Parish.
- Teach new hymns and/or make other announcements as needed prior to Mass.
- Organist/Vocalist, Song leader for all funerals and weddings or arrange for competent substitute.
- Conduct regular rehearsals with all instrumentalists, and Choir with special emphasis on seasonal rehearsals.
- Overall responsibility for recruitment, training, and retention of choir members.
- Coordinate and arrange for additional musicians and ensure quality of musical performance during masses/events at which these people minister.
- Assist in preparation of parish wedding and funerals by meeting with individuals/families to plan music and play for liturgical service.
- Works in collaboration Our Lady of Lourdes School Music Teacher.

Liturgical Responsibilities:

- Organize, coordinate, provide education, and attend the Parish Liturgical Committee meetings.
- Prepare annual calendar of liturgical services in concert with other parish staff and submit for the approval of the pastor.
- Coordinate school liturgies and provide music for same. Coordinate music for parish Family faith formation program special events (i.e. First Penance, Eucharist, Confirmation, etc.). Oversee the training and scheduling of song leaders/cantors.
- Review and evaluate overall quality of parish liturgical and musical program and make specific recommendations to the pastor (annual review and evaluation).
- Make sure all general liturgical items (song boards, announcements, intercessions, etc.) are in place for all weekend, holy day and special liturgies.

Other Responsibilities:

- Attend and participate in monthly general parish staff meetings.
- Demonstrates concern for parishioner input.
- Prepare an annual music and liturgy budget for submission to the Parish Finance Council.

If you are interested in this position, please call to set up an appointment at 409-925-3579
Or email Fr David Harris at dharris@ololchurch.org