

ASSOCIATE DIRECTOR OF FAITH FORMATION (ADFF)
ST. MICHAEL THE ARCHANGEL CATHOLIC CHURCH
LAKE JACKSON, TX

OUR PARISH:

St. Michael the Archangel is a beautiful parish located in the heart of Lake Jackson, Texas. We have a wonderful “hometown” feel with under 1,300 families registered in the parish. This is a great parish and a great little city for families, young adults, and the “more experienced” adults. Our parish has vibrant ministries that work together and support each other in furthering our parish Mission Statement:

“We, the community of St. Michael the Archangel Church of Lake Jackson, are called and empowered by the Holy Spirit to make Christ alive and real by proclaiming, celebrating and extending the Good News to all God’s people.”

JOB SUMMARY:

The Associate Director of Faith Formation (ADFF) is directly responsible for Systematic Catechesis and Sacramental Preparation for children in Pre-K through 5th Grades. The ADFF also coordinates Summer Vacation Bible School and Children’s Liturgy of the Word. The ADFF is directly accountable to the Pastor and is supervised and supported in catechetical programming by the Director of Faith Formation. The ADFF supervises the Faith Formation Secretary and works in cooperation with the entire Parish Pastoral Staff. This is a full-time (30-40 hours per week) benefits-eligible position.

QUALIFICATIONS:

- ✓ Must be a practicing Catholic in good standing with the Church
- ✓ Must have strong skills in communication (English), organization, and pastoral care
- ✓ Must have strong foundation in Catholic Theology
- ✓ Must have a desire to continue their ongoing professional and spiritual development
- ✓ Should have at least 3 years of experience in Parish Faith Formation

HOW TO APPLY:

Interested candidates who meet the requirements listed above are to submit a cover letter, resume, and references via email to aaron@smlj.org with “ADFF” in the subject line.