

Director of Adult Faith Formation & Evangelization

St. Angela Merici Catholic Church

Missouri City, TX

Summary:

St. Angela Merici Catholic Church is a dynamic growing community of 1800+ families. We have an opening for a full-time Director of Adult Faith Formation & Evangelization. This position will report directly to the Pastor, and to the Parish Administrator for all HR related issues.

Area of responsibilities:

The Director of Adult Faith Formation & Evangelization will assist the Pastor in the care, guidance, growth of the parish community by evangelizing, teaching, forming, and guiding the faithful in their faith journeys. The Director of Evangelization and Adult Faith Formation works directly with individuals, groups and oversees volunteers and others as directed by the Pastor. The Director also works collaboratively with the Director of Youth Ministry, Director of Elementary Catechesis, Director of Mother's Day Out and the Director of Family Life to ensure cohesive parish-wide catechesis and faith formation.

The Director will work to develop strong adult faith formation programs for the parish- i.e. RCIA, Bible Studies, Missions, Guest Speakers, Men's Ministry, Women's Ministry, Seniors Ministry, Retreats, and other learning opportunities that allow for the adults of our parish to grow in their relationship with Christ, learn about their Catholic faith and to serve our parish community through discipleship and evangelization.

- Cultivate online educational opportunities and resources for adult faith formation.
- Coordinate frequently with Director of Youth Ministry, Director of Elementary Catechesis, and Director of Mother's Day Out to create a comprehensive plan to reach the parents of those programs.
- Provide and encourage ongoing faith formation, professional development, and spiritual enrichment for volunteers, leaders, and staff members.
- Develop a welcoming atmosphere with intentional outreach, mass aides, and informational programs teaching the basics of our Catholic faith
- Oversee the parish lending library
- Oversee a welcome ministry that supports and reflects the vision of the parish mission

Requirements:

- Practicing Catholic able to participate in the Sacraments of the Church and a strong knowledge of Catholic faith and doctrine
- BS/BA degree in Religious Education or related field (required)
- Minimum five years of active ministry work with leadership or management experience
- Experience as Director of Religious Education or Faith Formation preferred
- Strong interpersonal skills with the ability to lead and organize volunteers
- Must be organized and have the ability to work independently with minimal supervision.
- Be proficient in using the computer including Word, Excel, email, etc.

Complete job description available upon request. Interested candidates should send a cover letter, resume and references via email to margaretmyers@stamericigh.com