

Director of Religions Education

St John the Evangelist Catholic Church

800 W. Baker Rd.
Baytown, TX 77521

Summary

St. John the Evangelist Catholic Church is seeking a part time Director of Religious Education. The Director of Religious Education is responsible for the ongoing development and implementation of various catechetical program and objectives established by the parish for grades Kinder through 12th. The DRE will oversee and manage Faith Formation Education programs and activities for age levels elementary through High School. These programs/activities include sacramental programs, retreats, children with special needs, Vacation Bible School, and education activities as well as any other activities assigned by the Pastor. The DRE is responsible for establishing and implementing comprehensive curriculum and programs to enhance the knowledge and understanding of the Catholic Faith and its teaching. This position will be responsible for collaborating with the Pastor, Youth Minister, other clergy as well as other parish staff members.

Experience and Education

- Applicant must be a Catholic in good standing with the Catholic Church. Must have or be working on Catechist Certification.
- Prefer a minimum of 3 years of experience in religious education.
- Must be current in Safe Environment training compliance or must obtain confirmation that the training has been successfully completed with 30 days of their hire date.
- Strong interpersonal skills with the ability to relate to different age groups, backgrounds and foster fellowship with catechists, volunteers, parents, students, and parish staff.
- Must have excellent oral and written communication skills.
- Excellent organizational and planning skills with knowledge of MS Office Suite (Word, Excel, PowerPoint and ParishSOFT data system) and social media (Zoom, Remind).

Please send your resume to a.medina@stjohnbaytown.org or fax to 281-837-8181.