

## **Maintenance Worker St. Francis de Sales Catholic Church**

### **Summary:**

St. Francis de Sales is seeking a qualified candidate for maintenance worker, approximately 32 hours per week, to assist in the upkeep and repair of the church facilities. The new hire will report to Director of Maintenance. Health insurance is included.

### **The following are required responsibilities:**

- Person will help maintain multiple buildings on the Parish grounds including (but not limited to) minor carpentry and painting
- Light plumbing, electrical, and heating and cooling experience
- Must be able to maintain and/or repair various items on the property as needed based on maintenance schedule
- Must have good verbal/written communication and organizational skills to communicate with supervisors as well as interpersonal skills while dealing with co-workers, parishioners, and volunteers
- Must be quick to respond to emergency situations and/or alarms when necessary
- Must help inspect property regularly
- Person must be able to perform outdoor work, climb a ladder, work on rooftop
- Must be able to lift/move at least 50 pounds of weight
- Some clean-up tasks required
- May be asked to assist in unpacking and distributing supplies
- Weekend and evening work will occasionally be required for special events and/or emergencies.

### **Experience:**

- Candidate must have a minimum of three to five years maintenance work experience.
- Must have a valid Texas Driver's License.
- Candidate must pass a criminal background check and Safe Haven training.

**Send Résumé and references to:  
St. Francis de Sales  
Rev. Joseph Phan  
8200 Roos Rd. Houston, TX 77036  
email: [revphan@sfds-houston.org](mailto:revphan@sfds-houston.org)  
No telephone calls please.**