

**Application Specialist  
Information Services Department  
Downtown Chancery**

1700 San Jacinto  
Houston, TX 77002

**Summary:**

The Archdiocese of Galveston-Houston is seeking candidates for the position of Application Specialist for the IS Department. This position will support Microsoft 365 applications, including Microsoft Office products, Microsoft Teams, SharePoint and Power Apps., and provide support for Adobe Cloud applications including products available under Adobe Creative Cloud. This position will form queries, build tables, support SQL applications and create scripts using PowerShell.

**Education/Experience:**

Certification in Computer Science or Management Information System with demonstrated equivalent experience acceptable; BS preferred. Not less than 3 years working in a fast-paced IT environment.

Suitable candidates should submit resume, cover letter, and anticipated salary expectation\* via email to [resume@archgh.org](mailto:resume@archgh.org). Please place IS Application Specialist on the subject line.

\* Applicants who do not provide anticipated salary expectation may not be considered for review.