

## **Dominican Sisters of Houston**

### **Cook and Kitchen/Dining Room Staff Person**

The Dominican Sisters of Houston seek an experienced cook with a background in geriatric environments. We are looking for an addition to our dietary staff at St. Dominic Villa, the home to the retired sisters of our community.

#### **Job Summary:**

Prepares, seasons, and cooks dishes under the direction of the dietary manager.

The ideal candidate will be able to adhere to all current safety and sanitary dietary standards; prepare meals according to recipes provided; be available to work breakfast, lunch, and dinner shifts on a rotating 7-day basis.

#### **General duties listed below:**

- Inspects and clean food preparation and serving areas to ensure safe and sanitary food handling practices.
- Ensures food is stored and cooked at correct temperature by regulating temperature of ovens, broilers, grills, etc.
- Ensures freshness of food and ingredients by checking for quality and rotating stock.
- Washes, peels, cuts, seasons, and cooks food according to recipes.
- Sets up, monitors, removes food from steam table.
- Assists sisters in the dining room as needed.
- Other duties as assigned.

#### **Job Qualifications**

- Education: High school diploma or equivalent
- Possess an ANSI food handler training certificate

#### **Salary and Benefits:**

- Full time, hourly position
- PTO, 403B retirement plan, long-term disability, medical and dental coverage, Health Savings Account, workers' compensation, group term life and AD&D insurance, and professional development assistance

#### **HOW TO APPLY**

Send a resume and cover letter in a single attachment by **November 15<sup>th</sup>** to Paula Porter, Human Resources Director, at [pporter@domhou.org](mailto:pporter@domhou.org)