

Coordinator of Youth and Young Adult Evangelization Prince of Peace Catholic Church

19222 Tomball Parkway
Houston, TX 77070

Purpose: To initiate a holistic youth and young adult ministry in the parish. The position involves the recruitment, training and supervision of a parish youth ministry team and a distinct young adult ministry team. The position will also be responsible for the junior high and high school religious education programs.

Major Responsibilities:

- Recruitment and Training of Leaders
- Collaborate with the Director of Evangelization in the recruitment, training, assignment and evaluation of the youth and young adult Catechesis leaders. Assist in coordinating their participation in diocesan sponsored training programs.
- Plan, coordinate and implement weekly English faith formation for youth in grades 6 – 12 including opportunities for socializing, worship and service as part of the Whole Family Formation strategy.
- Support the coordination of weekly Spanish faith formation for youth in grades 6 – 12 including opportunities for socializing, worship and service as part of the Whole Family Formation strategy.
- Plan, coordinate and implement Junior High and High School Confirmation and any other Sacrament preparation needed for youth in grades 6 -12.
- Publicize and offer education programs and support systems for volunteer leaders which will make them aware of the opportunities open to them in youth and young adult Evangelization.

Requirements/Qualifications:

- Knowledge of the teachings of the Roman Catholic Church as passed down through Tradition, Sacred Scripture, and the documents of the church, including but not limited to the Catechism of the Catholic Church, the Code of Canon Law, and Papal Encyclicals.
- Ability to operate various word-processing, spreadsheet, and web database applications.
- Ability to organize, prioritize, and utilize effective time management.
- Equally proficient in both English and Spanish preferred.
- Bachelor's degree in Theology, Religious Education, Youth Ministry, or a Related Field (Education, Psychology, etc.).
- Minimum of 2 years youth ministry experience. This experience includes Administration/Budgeting, Comprehensive Youth Ministry Program Development, Recruitment and Formation of Volunteers, Relational Ministry, etc.
- Be a person of maturity, capable of relating effectively with people of various ages and backgrounds.
- Must maintain compliance with the Archdiocesan Safe Environment Program throughout the employment period.

Qualified candidates should submit a cover letter and resume via email to Resumes@pophouston.org by November 26, 2021. Please include Youth Coordinator on the subject line.