

# Vocations Parish Program Manager

## Office of Vocations

### Downtown Chancery

1700 San Jacinto  
Houston, TX 77002

#### **Summary**

The Archdiocese of Galveston-Houston Office of Vocations is seeking a full-time Vocations Parish Program Manager to oversee the implementation and management of the established Parish Vocation Collaboration Program. The Vocations Parish Program Manager will be expected to work at parishes from time to time, and would be responsible for implementing, evaluating, and improvising planned programs and events from the strategic plan by coordinating with clergy, staff, and parishioners. The Vocations Parish Program Manager will be a liaison between the Office of Vocations and each of these collaborating parishes as well as a coordinator of programs and events within the parishes. Working under the direction of the Director of Vocations and Pastors, the Vocations Parish Program Manager is the leader of multiple parish-based teams, whose primary goal is to increase the priestly and religious vocations from those parishes.

The Office of Vocations for the Archdiocese of Galveston-Houston promotes vocations to the priesthood and religious life and assists men and women who are interested in discovering a vocation. We are committed to helping young men and women within the Archdiocese of Galveston-Houston to discern their vocations, to support our seminarians, and to develop talented volunteers to assist with discerners. The Office of Vocations strives to encourage the communities, societies, and associations of consecrated men and women. The Vocations Office works with priests, religious, deacons, and laity to raise awareness about the need to promote and pray for an increase in vocations especially by working with Parish Vocation Committees.

The Archdiocese of Galveston-Houston serves more than 1.7 million Catholics in 146 parishes across 10 counties, a geographic area of 8,800 square miles. The Archdiocese comprises the counties of Austin, Brazoria, Fort Bend, Galveston, Grimes, Harris, Montgomery, San Jacinto, Walker and Waller in the State of Texas. The Archdiocese is divided into four vicariates and 13 deaneries. This local church is pastored by Cardinal Daniel DiNardo, and assisted by Auxiliary Bishop Italo Dell'Oro.

#### **Education and Experience**

Bachelor's degree in theology, pastoral ministry or related field.

Must have a minimum of five years ministry experience with some experience in vocations ministry preferred. Applicants must be able to work in a team environment with people from many different cultures, work a flexible schedule including weekends and nights, and be willing to participate in on-going formation.

This position requires a practicing Catholic in good standing with the Church.

Suitable candidates may send a cover letter, with salary requirement,\* and resume to [resume@archgh.org](mailto:resume@archgh.org). Please place Vocations Parish Program Manager on the subject line.

\*Applicants who do not include a salary requirement may not be given consideration.