

Assistant to Faith Formation

Our Lady of Fatima Catholic Church

1705 8th Street Galena Park, Texas 77547

Summary: Our Lady of Fatima Catholic Church (1705 8th Street Galena Park, Texas 77547) seeks an Assistant to Faith Formation. The Assistant must be flexible in their schedule. A resume and interview is required.

Education/Experience:

- The candidate must have strong interpersonal skills with the ability to relate to different age groups and backgrounds.
- Must be knowledgeable in: Word, Excel, PowerPoint, Drive documents and Publisher.
- Excellent oral and written communication skills are a must.
- The candidate must be bilingual.
- The candidate must be a practicing Catholic in good standing with the Church.

Contact information to send resume. Please send your resume to Ruthmarie Peña at pastoralsecretary@olfparishgp.org.