

Associate Director, Adult Faith Formation

St. Cecilia Catholic Church

11720 Joan of Arc, Houston, TX 77024

Summary:

The full-time Associate Director, Adult Faith Formation for St. Cecilia Catholic Church is responsible for the ongoing development and implementation of various adult education programs and objectives established by the parish. This person will oversee and professionally manage faith formation education programs and activities such as RCIA, Adult Confirmation, Adult 1st Sacraments. The Adult Faith Formation Associate Director will plan, support and implement additional Adult Faith Formation events in collaboration with other staff and ministry leaders which foster lifelong faith and community building creating opportunities to enhance family life. Be abreast of and surface alternate forms of remote and media programs to foster the growth of adults. Work collaboratively with other parish ministries (e.g. the school, children, youth, family life), to ensure an integrated approach to all catechetical efforts, integrating education activities and any activities assigned by the Pastor. There will also be a role to fulfill in being the point of contact and support for adult ministries lead by volunteers throughout the parish. This person will work closely with other key staff and volunteers to establish a comprehensive curriculum and programs to enhance the knowledge and understanding of the Catholic Faith and its teaching and support parishioners and families in growing in their knowledge of the faith.

Education/Experience:

Should have a minimum of a BS/BA degree in Theology or in a related field and have or be working on Catechist Certification. A minimum of 5 years of experience in religious education with a minimum of three years leadership/management experience required; preferably in parish ministry, or catechesis is required. A working knowledge of the Archdiocesan and National Catechetical Guidelines and being able to communicate in Spanish is a plus but not required.

Please send your resume by August 16, 2021 to karenann@saintcecilia.org or call (832) 477-8119 and speak to Karen Ann Martin, Director of Lifelong Faith Formation for more information.