

# AYC Packet #3

## Hotel Information & Meeting Spaces

June 8 REVISED  
EDITION

# SEEK the TRUTH

ARCHDIOCESAN YOUTH CONFERENCE 2021

65<sup>th</sup> Archdiocesan Youth Conference  
Hotel Information & Meeting Spaces



## Hotel Accommodations

### IMPORTANT

- All participants will be housed in the Hilton Americas.
- All Hotel Reservations with full payment must be submitted to OACE by **July 1, 2021**. Do not wait until this date to reserve rooms.
- You may add rooms if available after July 1, 2021. The last day to add hotel rooms is **July 6, 2021**.
- **If rooms are not available and we must go into an overflow, parishes will be responsible for any possible hotel increase.**
- No phone reservations will be accepted. Please utilize the Hotel Reservation form.
- See the Housing Reservation form for hotel costs which include the required 11% occupancy tax.
- **VERY IMPORTANT:** All reservations and final payments must be made with a parish/school check, cashier's check, or money order. Everything is made payable to the **Office of Adolescent Catechesis and Evangelization**.
- If you have any clarifying questions or to make special requests after your forms have been submitted, contact the Office of Adolescent Catechesis and Evangelization.
- Due to our conference contract with the hotels, **rooms cannot be released after July 1, 2021**. Our room block and Food & Beverage agreement allows us to utilize meeting room space free of charge. Each time a group releases a room that takes us below our room block, we receive a penalty. If you decide to add, cancel rooms, you must contact the **Office of Adolescent Catechesis and Evangelization directly...not the hotel**.
- We do not anticipate an overflow in housing, however, if rooms are not available and we must ask for additional rooms outside of our block, parishes will be responsible for any possible hotel increase.
- It is imperative that hotel reservations are submitted prior to the deadline to insure availability in the hotel.
- Participants should plan to be present for the entire weekend and stay at the conference hotel. Your room reservations and accommodations help to keep the overall conference registration fee low. **You may not release a room during your weekend**. For more information contact Randy Adams.

#### How are additional room charges handled?

- Payment for hotel rooms is the responsibility of each parish/school. Outside calls and pay-per-view movie channels will be blocked. Any additional charges **MUST** be paid before departing the AYC on Sunday. Room service will be available on a cash only basis.

## Archdiocesan Housing Policies

- Room accommodations for youth events are gender specific. Males are never allowed in female assigned rooms and females are never allowed in male assigned rooms without adult supervision.
- Due to changing COVID-19 protocols, parishes may choose between 3 people in a room or 4 people in a room, depending on what your youth and parents prefer. Sleeping options are as follows:
  1. Adult and his/her children in the same household sharing a room.
  2. Two Adult chaperone/leaders sharing a room.
  3. **Three** or **four** youth in youth only rooms without adults allowed with the following stipulations:
    - Systematic check-ins by adult chaperones
    - Clear communication and understanding of parental liability for delinquent actions.
- Youth who are 18 and still in high school or recently graduated **may not be housed with anyone under the age of 18**.
- Adults may never be in a room alone with a youth.
- Bag searches must be conducted with parents present before arrival at destination.
- Additional bag searches may be conducted at destination as needed.

**Housing Reservation Form**  
**Archdiocesan Youth Conference July 30-August 1, 2021**  
**Hand Delivered by July 1, 2021**

Parish/School Reserving Rooms: \_\_\_\_\_

Parish/School Contact (Attending AYC): \_\_\_\_\_

Parish/School Contact Email Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**Full payment is due at the time of reservation**

**Make checks payable to the Office of Adolescent Catechesis and Evangelization.** An email confirmation will be sent to the person reserving rooms once it is received at OACE.

Please check the desired hotel

**Hilton Americas**

Number of Rooms Requested:

King: \_\_\_\_\_ (Sleeps 2)    2 Queens: \_\_\_\_\_ (Sleeps up to 4)

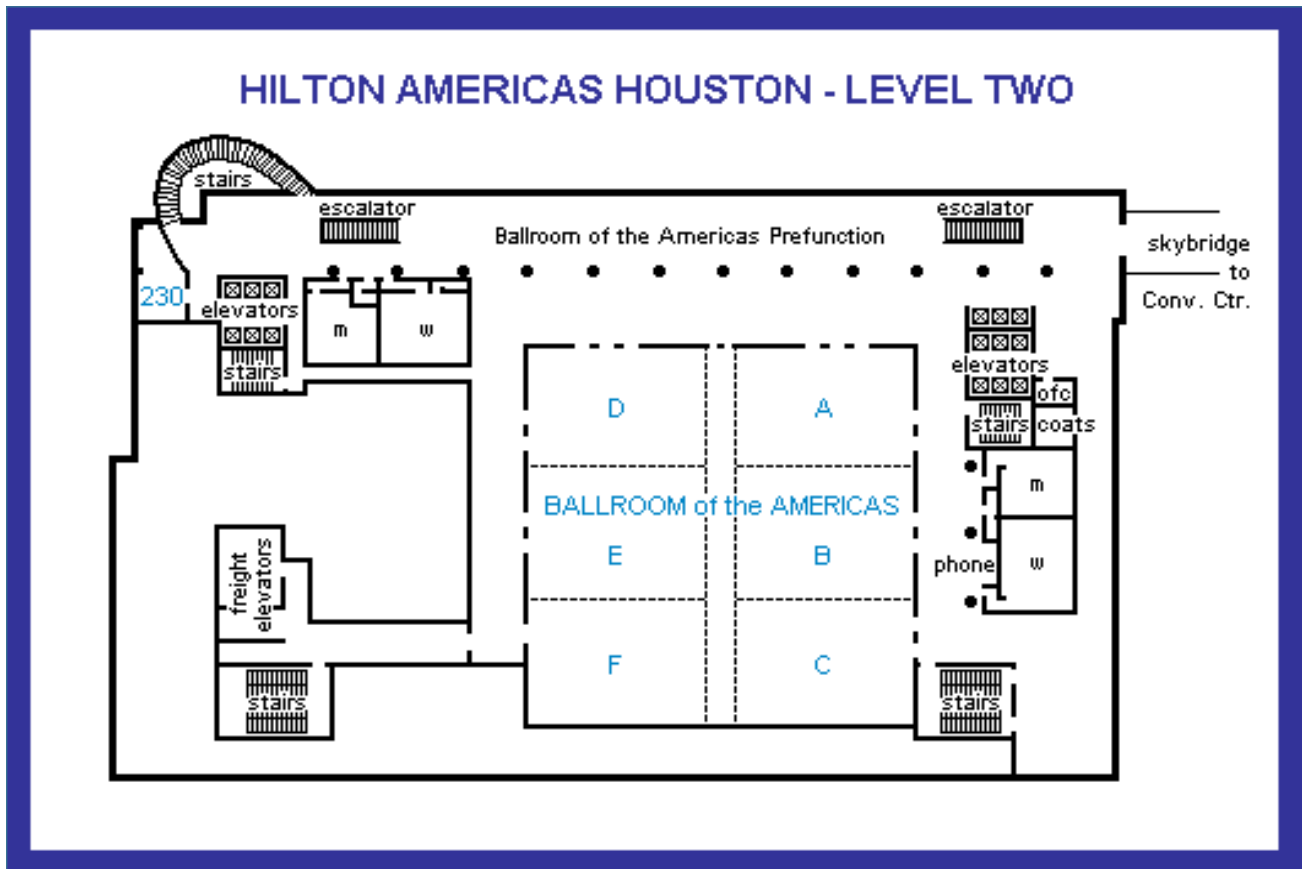
Full Payment for Hilton Americas:    Rooms \_\_\_\_\_ x \$300:                      Total Amount: \$ \_\_\_\_\_

Check # \_\_\_\_\_                                      Total Rooms: \_\_\_\_\_

**Send this form and deposit to:**

**Office of Adolescent Catechesis and Evangelization**  
**AYC Housing**  
**2403 Holcombe Blvd,**  
**Houston, TX 77021**

# Tentative Conference Meeting Space



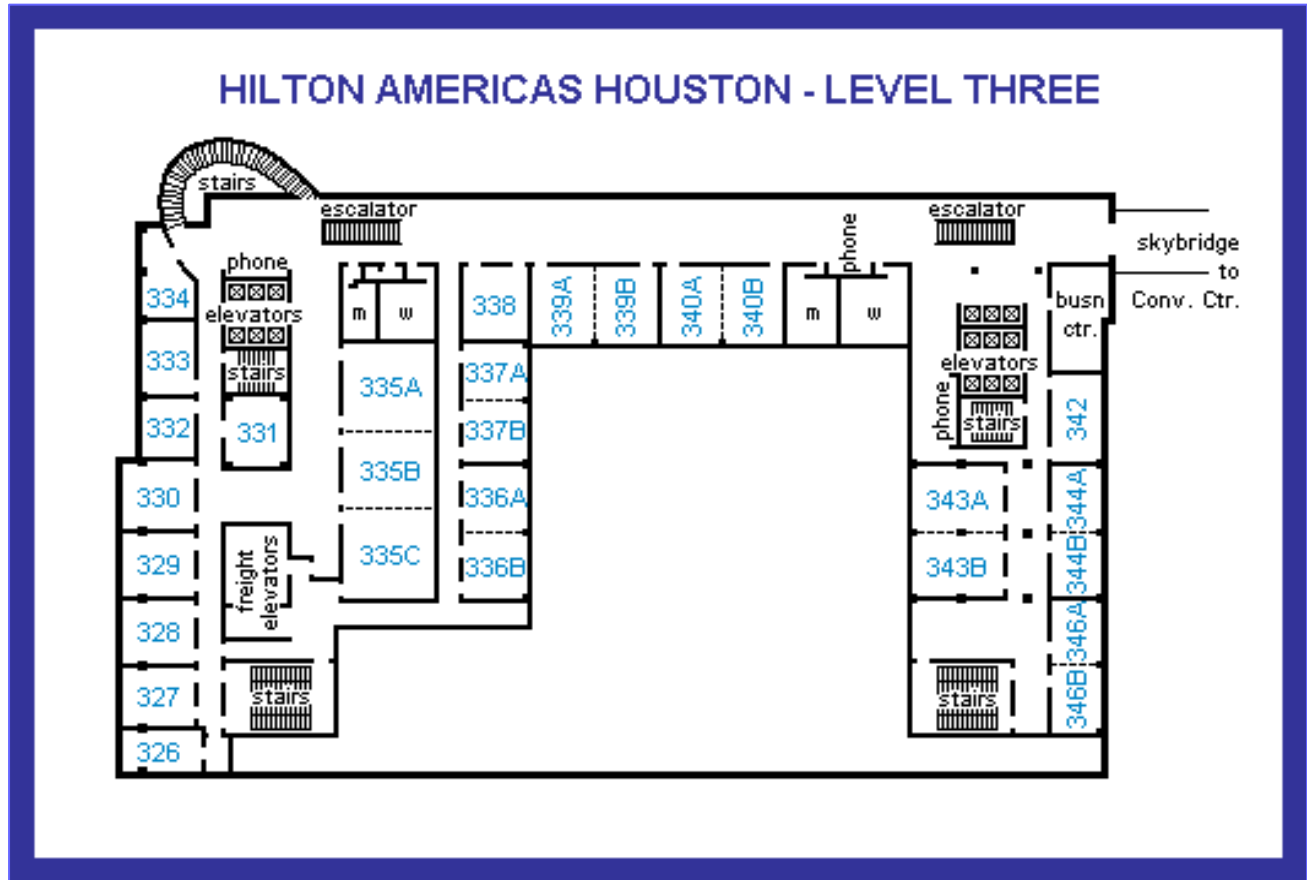
**Ballroom of the Americas:**

- Baggage Storage (Friday)**
- Parish Breakouts (Friday)**
- Catechetical Sessions (Saturday)**
- Dinner (Saturday)**

**Pre-function Area**

**Parish Breakouts (Weekend)**

## Tentative Conference Meeting Space



**Various Rooms**

**Room 342**

**Room 338**

**Room 335A-C**

**Pre-Function**

**Breakout Rooms**

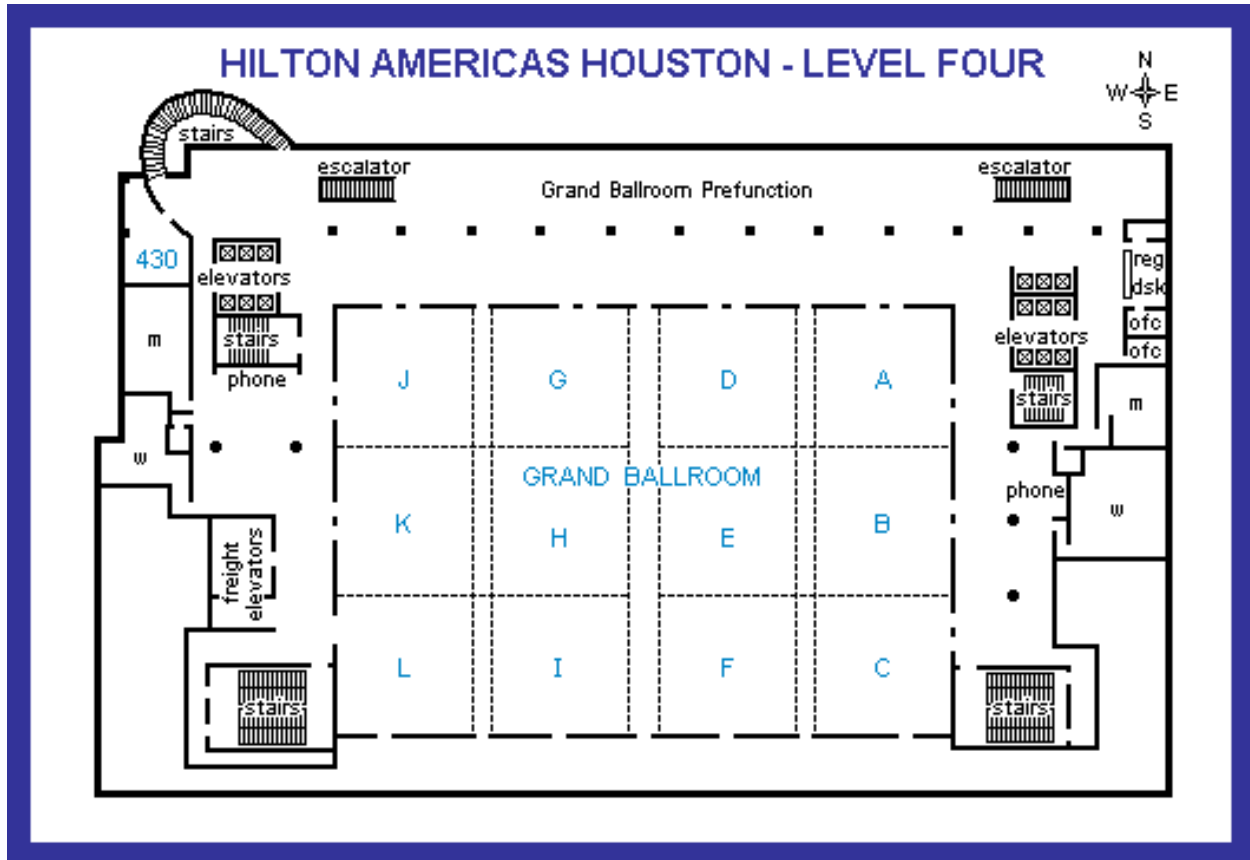
**AYC Office**

**Chapel (Entire Weekend)**

**Reconciliation (Friday & Saturday)**

**Parish Breakouts (Weekend)**

## Tentative Conference Meeting Space



<b>Registration Desk:</b>	<b>Conference Registration/ T-shirts</b> <b>Conference Information</b> <b>Lost and Found</b>
<b>Lanier/Grand Ballroom:</b>	<b>General Sessions</b> <b>Lunch Workshops/Catechetical Sessions (Saturday): Grand Ballroom J, K, L</b> <b>Mass (Saturday and Sunday)</b>
<b>Room 430</b>	<b>First Aid</b>

# NOTES