Part-time Maintenance
St. Philip the Apostle
PO Box 2363
Huffman, TX  77336

Summary:
St. Philip the Apostle, a small parish in Huffman TX (Lake Houston area), is looking for a part-time (20-25 hours per week), experienced, HANDS-ON maintenance person who knows how to keep a physical plant beautiful and in good working order (approximately 25k sq. ft. /5+ acres). The applicant must be able to maintain, fix and repair basic mechanical, plumbing, and electrical problems and work effectively with vendors, suppliers and contractors. This position involves being “on call”. Must have skills are: painting, woodworking, hand and power tools, lawn equipment, as well as office-level reading, writing and computer proficiency. Bilingual (English/Spanish) preferred.

Education/Experience:
High School diploma / GED required
Some college perferred

Contact information to send resume:
Interested candidates should send resume as an attachment with full contact information to the attention of Kathy Corbett at parishoffice@stphilip.cc or mail to St. Philip the Apostle Catholic Church, PO BOX 2363, Huffman, TX 77336.