

# **Weekday Evening/Weekend Cook, Housekeeping, and Hospitality Camp Kappe Youth Retreat Facility**

7738 Camp Kappe Road  
Plantersville, TX 77363

## **SUMMARY**

Under direct supervision of the on-site supervisor the Associate Director of Camp Kappe and in accordance with established policies and procedures, this position provides a helpful, hospitable and safety-conscious presence to groups and children utilizing Camp Kappe and/or the School of Environmental Education during the weekday and weekend. Meals are prepared and served following all health codes and highest food safety standards. Please understand that other duties and tasks could arise from time to time as may be expected in the normal course of business.

## **EDUCATION/EXPERIENCE**

Minimum high school diploma or equivalent required and at least 3 years' experience working in a hospitality and food service company.

## **SPECIFIC KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

- Position requires a thorough understanding and knowledge of the Archdiocesan organizational structure, functional responsibilities and general operating requirements.
- Strong interpersonal skills,
- Must be able to understand health codes and requirements,
- Must be task oriented with an excellent sense of priority, logic, and objectivity, highly organized and capable of handling many things simultaneously.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. This employee is occasionally required to stand; walk use hands to fingers, handle, or feel, reach with hand and arms. The employee is occasionally required to stand and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision and the ability to adjust focus.

To apply, please send your resume and references to Human Resources at [resume@archgh.org](mailto:resume@archgh.org). Please place job title on subject line.