

Part-time Maintenance Custodian

All Saints Catholic Church

215 E. 10th St.
Houston, TX 77008

All Saints Catholic Church is accepting applications for a maintenance custodian. This is a part-time position and this new hire will report directly to the business/facility manager and pastor.

Responsibilities include, but not limited to:

- Help maintain the buildings on campus, including the church.
- Re-arranging several rooms on campus before and after events, including some clean up and must be able to lift/move a modest amount of weight.
- Ability to complete assigned projects in a timely manner.
- Able to maintain and/or repair various items on the property as needed.
- Basic knowledge of light plumbing, electrical, and some heating and cooling experience.
- Be quick to respond to emergency situations and/or alarms when necessary.
- Help inspect property regularly.
- Have good verbal and written communication skills with supervisors as well as interpersonal skills while dealing with co-workers and parishioners.
- May be required to work some weekends and Holy Days/holidays.
- Perform other duties as may be directed by supervisor and/or pastor.

Qualifications

- A high school diploma or equivalent.
- Minimum three years' experience as a maintenance custodian or equivalent position.
- Able to adequately communicate in English.
- Ability to work independently and quickly.
- Be reliable and have a history of a satisfactory attendance record.
- Ability to work well with other parish employees and must be trustworthy and discreet.

Working Conditions

- Able to work a minimum of 5 hours each day, Monday through Friday.
- Some periodic evening or weekend hours may be required to assist with special events.
- Able to lift up to 40 lbs.
- Able to bend, stoop, pull, push, climb stairs, grasp, and reach overhead.
- Properly and safely handle all cleaning solutions and chemicals.

To apply please send your resume to david.dwigans@allsaints.us.com

