

**MDS Coordinator-  
Resident Nursing Center  
St. Dominic Village  
A Senior Care Community  
2401 Holcombe Blvd  
Houston, Tx 77021**

**POSITION SUMMARY:**

Admission Nurse is responsible for assessing all new applicants to be admitted to the Nursing Center. MDS/Care Plan Coordinator is responsible for all MDS assessments for new residents and quarterly and annual reviews as well as assessments when a change in condition has been recognized. Perform all data entry in computer and responsible for getting the Care Plan Team ready weekly for care plan meetings

**POSITION QUALIFICATIONS:**

This individual will possess the following:

- Graduate of an accredited school of nursing (LVN) and maintain current licensure in the State of Texas
- At least one (1) year of experience in nursing with a working knowledge of geriatric nursing
- A working knowledge of MDS assessment procedures, state and federal standards and be able to maintain professionalism with staff, residents and family members
- Be accurate, concise, detail oriented and able to work cooperatively with all members of the care planning team
- Must willingly demonstrate the ability to work in a team-oriented environment
- Must demonstrate initiative – be a self-starter with job duties assigned
- Extensive computer skills with knowledge of electronic medical records (EMR)

Apply online at [careers@stdominicvillage.org](mailto:careers@stdominicvillage.org) in person at 2409 Holcombe Blvd, Houston, Tx 77021 between 9am-3pm.