

# Youth Coordinator

## St Mary Star of the Sea Catholic Church

1019 West 6<sup>th</sup> Street  
Freeport, TX 77541

### **Summary:**

St. Mary is actively seeking for an enthusiastic and mature part-time Youth Minister (Hours are flexible but may not exceed 20 hours per week), or full-time (hours are may not exceed 40 hours per week) including evenings and weekends. His/her mission will be to lead our youth to encounter Christ, to respond to his call to holiness and to embrace the teachings of the Catholic Church. He/she will work in close cooperation with the pastor and will build a youth team and develop a path to discipleship, connection, giftedness and growth, comprehensiveness and parish involvement.

### **Education/Experience:**

Active Roman Catholic in full communion with the Church Works with the Pastor and with other staff members to integrate youth into active participation in parish life. Responsible for the planning, implementation, and evaluation of a parish program for youth that is consistent with the parish mission statement and involves opportunities for spiritual, service, and social activities with emphasis on faith formation. Coordinates and maintains a calendar of youth program activities with the calendars of the parish. Prepares and submits an annual youth ministry budget that is consistent with the planned youth program to the pastor for approval. Monitors expenditures against the approved budget and organizes fundraising events as needed to help supplement the cost of program activities/events. Collaborates in developing a structured religious education program. Promotes active youth participation within parish liturgical life. Observes national and archdiocesan guidelines regarding youth ministry and religious education policies. Networks with youth ministers in vicariate, region and archdiocese to plan combined events and share resources. Participates in Archdiocesan opportunities for developing youth ministry skills. Attends Archdiocesan youth events with parish youth. Tends to their own spiritual growth through prayer life and retreats. Maintains a strict level of confidentiality on all matters relating to parish business. Would need to have or take FTCM courses. On Going Training will be provided. Would have to attend staff monthly meeting every first Thursdays of the month at 10:00AM.

Please send your resume to [manager@stmarystarofthesea.org](mailto:manager@stmarystarofthesea.org) or call (979) 233-5271 and speak to Tina Robledo, Office Manager for more information.