



JOB OPENING

Title: PRODUCTION TECHICIAN

Location: Vincentian Service Center (6654 Gulf Freeway, Houston)

We are seeking a Part Time (30 hours per week) Customer Service-focused, **Production Technician** to join our production team. This position is responsible for pricing, sorting, hanging and tagging donations and will work in a variety of areas based on business needs.

The Society of St. Vincent de Paul, Archdiocese of Galveston-Houston (SVdP), is a grassroots, volunteer-based, direct-aid organization that brings together men and women to grow in their spirituality through service of others. We have been serving the Greater Houston area since 1871. We are part of a national organization and linked by the common mission of the Society of St. Vincent de Paul.

Essential Responsibilities:

- Sort, price and rotate knick-knack items.
- Accurately complete production sheets and reach daily production goals.
- Recycle items not suitable for the resale shops following procedures to ensure minimum waste disposal.
- Serve as store assistant as needed also load, move and unload furniture.
- Clean, maintain, and restock work area daily.
- Must be able and willing to cross train in other all area as this is a major tenant of our program.

Qualifications:

- High school diploma or general education degree (GED)
- Six months to one year of related experience and/or training
- Familiarity with 5 S's and Six Sigma preferred
- Bilingual (English and Spanish) preferred
- Ability to work Tuesday through Saturday

Interested Applicants:

- Submit your application by clicking the link to our posting:
<https://j.brt.mv/ATS/jb.do?reqGK=27240753&portalGK=12594&refresh=true>

OR

- Email your resume to: hr@svdphouston.org