



**CATHOLIC
SCHOOLS**

educating mind ♥ heart ♥ spirit

Archdiocese of Galveston-Houston

Schools Office

REGISTRAR:

I have applied for a position with the Catholic Schools of the Archdiocese of Galveston-Houston.

**Please forward an official transcript along with this form to:
Susan Robenolt, Teacher Personnel Consultant at the address below.**

My signature below signifies permission for you to release my transcript.

Thank you.

Printed Name of Applicant (include Maiden if applicable)

Signature of Applicant

Date of Graduation

Social Security Number

APPLICANT:

Most universities require a signed request from the student to release transcripts. This form is to assist you in making that request. Please send it to the registrar with the required fee so the university may send your official transcript to my attention. Thank you.

Registrar:

Please mail official transcripts to:

**Attention: Sue Robenolt, Teacher Personnel
Catholic Schools Office**

Catholic Schools Office · Archdiocese of Galveston-Houston · Chancery at St. Dominic Center
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