

**ARCHDIOCESE OF GALVESTON-HOUSTON
EMPLOYEE
BACKGROUND CHECK AUTHORIZATION FORM**

In connection with your employment for the Archdiocese of Galveston-Houston, you understand that a criminal background check and/or consumer reports, including a Social Security verification, which may contain public record information, shall be requested. Further, you understand that information from various Federal, State, local and other agencies, which contain your past criminal activities, shall be requested.

By signing below, you hereby authorize without reservation, any party or agency contacted by the Archdiocese of Galveston-Houston to furnish the above-mentioned information. You further authorize ongoing procurement of the above-mentioned reports at any time during your employment. You also agree that a fax or photocopy of this authorization with your signature submitted to the Archdiocese of Galveston-Houston will be accepted with the same authority as the original.

Name:

LAST

FIRST

MIDDLE

Any Other Names (i.e. Maiden, Nicknames): _____

Social Security Number: _____

Date of Birth: ____/____/____

Driver's License Number: _____

Issuing State: _____

Sex (Circle): M or F

Current Address:

Street: _____

City: _____ State: _____ Zip: _____

Location of Employment:

Parish: _____ City: _____

Catholic School: _____ City: _____

Position or Job Title: _____ Hire Date: _____

Signature: _____ **Date Signed:** _____

All Employee Applicants must provide addresses for the past five (5) years.

Previous Address: _____

City: _____ State: _____ Zip: _____

County: _____

Date Resided From: _____ To: _____

Previous Address: _____

City: _____ State: _____ Zip: _____

County: _____

Date Resided From: _____ To: _____

Previous Address: _____

City: _____ State: _____ Zip: _____

County: _____

Date Resided From: _____ To: _____

PARISH OR SCHOOL EMPLOYER ONLY:

Pastor or Principal: _____

Phone Number: _____

Pastor or Principal Email address: _____

Will this person handle money for the Parish/School YES or NO

Approximate amount per month. \$ _____